Bibliothèque Publique Penetanguishene Public Library
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Minutes of the meeting of the Penetanguishene Public Library **BOARD** on Monday September 28th at 6:00pm

Present:
Beth DesRochers, Board Chair
Doreen Vaillancourt, Vice-Chair
Dan Larose, Council Representative
Jill St. Amant
Kathy Larkins
Absent: Bill Waters

Staff:
Linda Keenan, CEO
Janet Ryan, Secretary to the Board

Call to order:

Moved by: Doreen Vaillancourt
Seconded by: Dan LaRose **Motion carried**

AGENDA:
Acceptance of AGENDA

Moved by: Kathy Larkins
Seconded by: Jill St. Amant **Motion carried**

DECLARATION OF CONFLICT OF INTEREST OR DUTY: None to Declare

MINUTES:

Acceptance of the MINUTES of the Penetanguishene Public Library **Board Meeting** held on Monday May 25th.

Moved by: Doreen Vaillancourt
Seconded by: Dan LaRose **Motion carried**

DEPUTATIONS:

Deputation presented by Carrie Robillard, Treasurer – Town of Penetanguishene. Mrs. Robillard discussed budget documents provided in her deputation to the library board.

BUSINESS ARISING FROM LAST MEETING: Nothing at this time

CHIEF EXECUTIVE OFFICER'S WRITTEN REPORT:

a) A question was asked regarding the new phone system. The CEO informed the library board the new phone system is working; however, some glitches still exist and are being worked on by the County of Simcoe.

b) The CEO spoke of the open house happening at the library on October 21st, 2026.

TREASURER'S REPORT:

a) There were no questions regarding the presented financial statement.

b) The CEO discussed the lower-level budget and as a result the following motion was put forth.

The motion is the Penetanguishene Public Library Board transfer $4,116.73 to the Town of Penetanguishene from the library Board's account for payment of an outstanding lower-level invoices

Moved by: Jill St. Amant
Seconded by: Dan LaRose **20-26 Motion carried**

c) The CEO discussed the furnace and conditioner system and the replacement needs. As a result of the presentation of the quotes and the discussion of the library board the direction from the library board is for the CEO request more quotes from different companies for a new furnace with a heat pump.

d) The CEO reviewed the quote from Georgian Waste Service with the library board. The direction to the CEO from the library board was to look into different pick-up options and try the service. As a result, the following motion was put forth.

The motion is the Penetanguishene Public Library Board approve a three (3) month trial with Georgian Waste for recycling services.

Moved by: Jill St. Amant
Seconded by: Dan LaRose **21-26 Motion carried**

COMMITTEE REPORTS:

a) Nothing to report at this time.

NEW BUSINESS:

a) No council information to report

b) The CEO brought forth the discussion of dissolving the Policy and Planning, Finance and Facility committees to report directly to the library board. The consensus of the library board was this was not feasible and the committees stay as established. The CEO and the library board did acknowledge the requirement to change the Human Resource Committee to the CEO Evaluation Committee. As a result, the following motion was put forth.

The motion is the Penetanguishene Public Library rename the Human Resource Committee to the CEO Evaluation Committee.

Moved by: Kathy Larkins
Seconded by: Jill St. Amant **22-26 Motion carried**

c) The CEO advised a board evaluation will be sent out to all board members. All board members were asked to complete the evaluation which will help future board members with library board governance.

d) The CEO advised the library board if anyone is interested in sitting on the library board for the next term to please submit your application, application can also be an be done online.

e) As it is an election year the CEO reviewed Policy 33 Library and Political Elections with the board and advised the library staff have also reviewed the policy.

FOR YOUR INFORMATION: Nothing at this time

OTHER BUSINESS:

a) Closed session

The motion is the Penetanguishene Public Library Board move into an in camera session that is closed to the public in accordance with the PLA 16.1(2): personnel and communication at 7:38pm

Moved by: Jill St. Amant
Seconded by: Dan LaRose **Motion carried**

The motion is the Penetanguishene Public Library Board move out of the in-camera session and be open to the public at 7:46pm

Moved by: Dan LaRose
Seconded by: Jill St. Amant **Motion carried**

CORRESPONDENCE: Nothing to discuss at this time.

ADJOURNMENT: 7:46pm

Moved by: Doreen Vaillancourt
Seconded by: Jill St. Amant **Motion carried**

Moved by: **Motion carried**

NEXT MEETING: Monday October 19th, 2026, at 6:00pm at the Penetanguishene Public Library